



Honesty, Exceed Customer Expectations, Commitment, Teamwork, & Continuous Improvement

Dedoes Industries Job Description

Manufacturing - Assembly

Dedoes Industries believes that each employee makes a significant contribution to our success. That contribution should not be limited by the assigned responsibilities. Therefore, this position description is designed to outline primary duties, qualifications and job scope, but not limit the individual nor the organization to just the work identified. It is our expectation that each employee will offer his/her services wherever and whenever necessary to ensure the success of our endeavors.

Position Summary:

This position assembles parts to specifications as production processes define. This position may also work in a warehouse environment.

EDUCATION AND/OR EXPERIENCE:

- High school diploma or GED

QUALIFICATIONS (knowledge, skills, abilities required):

(Qualifications for each job will vary depending on the team and equipment to which the team member is assigned.)

1. Must possess basic reading, writing, and computation skills.
2. Ability to continuously improve and learn new skills.
3. Must possess good manual dexterity and hand-eye coordination.
4. Ability to work effectively in a fast-paced environment.
5. Ability to work with minimal supervision.
6. Ability to work collaboratively and maintain effective working relationships with co-workers.
7. Ability to effectively problem-solve.
8. Ability to work automation and familiar with hand tools.
9. Good communication, interpersonal skills, and willingness to learn other areas of the shop.

Other duties may be assigned.



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LANGUAGE SKILLS:

Ability to read, write, verbalize, and comprehend instructions and correspondence. Ability to effectively present information in one-on-one and group situations to team members and customers as job duties require. Conflict resolution. Good interpersonal skills.

MATHEMATICAL SKILLS:

Must have basic computation skills.

PHYSICAL DEMANDS:

While performing the duties of this job, the team member is continuously standing, repetitively grasping and repetitively using fine manipulation with the hands. The team member may be frequently required to walk, bend, squat, or twist as well as repetitively push or pull. The team member may be required to lift up to 60 pounds multiple times in a 10- hour shift and constantly lift up to 5 pounds continuously. Occasional lifting overhead may be necessary.

WORK ENVIRONMENT:

This position is performed in a shop environment. Team members in this position may be exposed to loud operating machinery, cold temperatures, chemicals and vapors. The team member may occasionally be required to work in an office environment.

Candidates will be utilized in our Assembly department. These candidates will be moved around based on our internal needs. The candidates must be flexible and willing to cross train in all manufacturing departments, and have a willingness to adapt quickly in an effort to meet customer requirements.

HOURS:

- Work schedule is 6:00 am – 4:30 pm Monday – Thursday
 - Additional days based on company needs
 - Dedoes reserves the right to adjust this schedule at any time without notice.
 - Morning break is from 9:45am – 10:00am
 - Lunch is from 11:55am – 12:40pm



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SALARY: Competitive starting wage/ may be higher depending on related experience.

Dedoes provides a full Benefit Package including, Medical, Dental, Vision, Life, LTD, STD, FSA, Paid Time Off, and a matching 401(k) plan.

Interested applicants may apply in person at our office or contact the Human Resource Team.

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